

# VEHICLE BID FORM

## MONO COUNTY DEPARTMENT OF PUBLIC WORKS

### I. BID ITEM

The County of Mono is requesting bids for a total of THREE NEW 2016 SUBARU FORESTERS. ONE will be SILVER for the exterior color. TWO will be WHITE for the exterior color.

### II. MINIMUM BID SPECIFICATIONS

DESCRIPTION (Please place a "checkmark" in the appropriate column)	COMPLY	EXCEPTION
<b>CHASSIS:</b>		
ALL-Wheel Drive, 5-Door Sedan		
<b>ENGINE:</b>		
2.5i - Liter, 4 Cylinder Boxer Engine		
Computerized Engine Management System		
California Emissions Standards PZEV		
<b>TRANSMISSION:</b>		
Lineartronic CVT Automatic Transmission		
<b>BRAKE SYSTEM:</b>		
Power Assist, 4 Wheel Disc brakes with 4-Wheel ABS (if possible)		
<b>REAR SUSPENSION AND DRIVE AXLES:</b>		
Rear Independent Suspension		
<b>FRONT SUSPENSION AND STEERING:</b>		
Front Independent Suspension		
Rack-and-Pinion Steering with Power Assist and Tilt Steering Wheel		
<b>WHEELS AND TIRES:</b>		
16-inch Standard Steel Wheels and Wheel Covers / Standard all season mud and snow tires		
<b>ELECTRICAL AND LIGHTING SYSTEMS:</b>		
Halogen Headlights with Auto On / Off Headlamps		
Standard Stereo with AM / FM Radio and Single-Disc CD Player		
Cruise Control		
Front and Rear Intermittent Wipers / Washer and Defrost		
Dual-Fold Power Mirrors, Power Door Locks and Windows		
Dealer installed Bluetooth or Factory installed hands – free phone system		

DESCRIPTION (Please place a "checkmark" in the appropriate column)	COMPLY	EXCEPTION
<b>COOLING SYSTEM:</b>		
Heavy-Duty Radiator and Cooling System		
<b>FUEL TANK:</b>		
Standard		
<b>EXTERIOR PAINT, INTERIOR TRIM COLOR SCHEME:</b>		
Two with an exterior paint: Crystal White Pearl with Interior Trim: Grey Cloth One with an exterior paint: Ice Silver Metallic with Interior Trim: Grey Cloth		
<b>BUMPER:</b>		
Standard Front and Rear Bumpers		
<b>MISCELLANEOUS ITEMS:</b>		
Dual Front Air Bags and Side Impact Air Bags (if available)		
Must Meet Federal and California Passenger Car Safety Standards		
Front and Rear Rubber Floor Mats		
<b>Two Additional Ignition Keys / fobs per vehicle in this bid (cut and programmed as needed) and delivered with these three vehicle.</b>		
<b>WARRANTY:</b>		
36 / 36 Bumper-to-Bumper (or better); 24-Hour Roadside Assistance		
<b>SHOP MANUALS:</b>		
Bidder is to provide all applicable factory repair manuals from a Subaru Factory authorized dealer (Disc form preferred / Book form acceptable) and should include vacuum and wiring schematics, Powertrain Control / Emissions Diagnosis and Repair.		
<b>DELIVERY REQUIREMENTS:</b>		
Vehicles, Equipment and attachments as listed in this bid must be delivered to Bridgeport, California <b>within 120 days of receipt of a Mono County purchase order.</b>		
<b>LIQUIDATED DAMAGES FOR DELAYED DELIVERY:</b>		
Because it would be impractical and extremely difficult to ascertain the exact amount of damages caused by delayed delivery, the Bidder agrees to pay Mono County liquidated damages in the amount of \$ 369 per day for late delivery, that this is a reasonable estimate of the damages Mono County will incur, and that liquidated damages will not be assessed where the delay is due to an act of nature or government. The Bidder further acknowledges that liquidated damages may be withheld from any funds to the Bidder for these items.		

**BIDDERS:** BID PRICES QUOTED BELOW MUST INCLUDE ALL APPLICABLE TAXES AND ALL RELATED FEES, INCLUDING, BUT NOT LIMITED TO, SALES TAX, TIRE FEES, TRANSFER FEES, AND (FOR OUT-OF-STATE BIDDERS) SMOG CERTIFICATION FEES. MONO COUNTY IS NOT EXEMPT FROM SALES TAXES OR ANY OTHER APPLICABLE FEES.

**OUT-OF-STATE BIDDERS** MUST PROVIDE A **"CERTIFICATE OF ORIGIN"** FOR EACH VEHICLE.

**MONO COUNTY'S FLEET IDENTIFICATION NUMBER (FIN) IS QB909.**

**III. EXCEPTIONS**

Explain all exceptions identified in Section II, above (attach additional sheets if necessary).

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**IV. BID**

I agree to furnish Mono County with the vehicles specified on this Vehicle Bid Form for the prices indicated below:

- 1. SUBTOTAL is for Three new 2016 Subaru Forester AWD: \$ \_\_\_\_\_
- 2. **7.50% SALES TAX** for Three new 2016 Subaru Forester AWD: \$ \_\_\_\_\_
- 3. DELIVERY to Mono County Public Works (F.O.B. Bridgeport, CA 93517): \$ \_\_\_\_\_
- 4. ALL OTHER FEES (tire fees, transfer fees, etc.): \$ \_\_\_\_\_

**TOTAL PRICE is for Three new 2016 Subaru Forester AWD:** \$ \_\_\_\_\_

**BIDDER:**

Dealership Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**V. CERTIFICATION**

In submitting this bid, I understand that Mono County reserves the right to reject any and all bids and/or reject any and all items of such bids and/or waive any irregularities in a bid. By signature on this bid document, I agree that the vehicles specified above will be delivered within 120 days of receipt of a Mono County purchase order. I certify that I am an authorized agent for the above dealership.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

**VI. BID SUBMITTAL**

Please submit your bid in a SEALED, OPAQUE envelope labeled with "SUBARU FORESTER BID" and the name of the Bidder printed on the outside of the envelope.

Bids received unsealed or unlabeled will not be considered. Bids submitted by facsimile (fax) transmission will not be considered. Any bids received after the bid submittal deadline specified below shall be returned to the bidder unopened.

Bids must be submitted by the time and date specified below to the Board Clerk, P.O. Box 715, Bridgeport, California, 93517, or by delivery to the Board Clerk, 74 North School Street, Bridgeport, California, up to the bid opening time, which has been set for **4:30 pm on Wednesday, September 30, 2015.**

PLEASE BE ADVISED THAT, DESPITE INFORMATION YOU MAY RECEIVE FROM MAIL SERVICES, "overnight" delivery by the US Postal Service, UPS, FedEx, and other carriers is actually scheduled as a two-day delivery due to the remote nature of central Mono County.

**VII. QUESTIONS**

Should a bidder find discrepancies in, or omissions from, the specifications contained herein, or should bidder be in doubt as to their meaning, he or she shall at once notify Mr. Jeff Walters, Director of Public Works / Director of Road Operations and Fleet Services at 760.932.5459, and should it be found necessary, a written addendum will be sent to all bidders.

No representative of the County is authorized to give oral instructions, interpretations or explanations of these specifications, and a submission of a bid constitutes agreement by the bidder that he or she has placed no reliance on any such oral instruction, interpretation, or explanation. Oral instructions may, however, be given by the County upon inquiry by a bidder to direct the bidder's attention to the location in the specifications or Invitation to Bid that cover the subject of the inquiry.

Please refer all questions regarding this Vehicle Bid Form or the specifications contained herein to Mr. Jeff Walters, Director of Public Works / Director of Road Operations and Fleet Services at 760.932.5459.

**VIII. LOCAL VENDOR PREFERENCE CLAUSE:**

This is to acknowledge and verify that a Local Preference is included in the Mono County code. "The Mono County purchasing agent may in his or her sole discretion give preference of up to five percent to responsible local vendors, where the quality of the equipment, supplies, or services offered by local and nonlocal vendors is equal. In other words, the purchasing agent may approve a purchase wherein the price paid by the county to a responsible local vendor is five percent higher than the price the county would otherwise have paid to a responsible non-local vendor. A vendor shall be deemed "local" if his or her place of business is located in either Mono County or in the general vicinity of the City of Bishop in Inyo County. The rationale for allowing such a local preference includes assisting the county's economy, increasing local sales tax revenues, and encouraging new businesses to locate in the county. The purchasing agent may utilize any method of evaluating bids or quotations that achieves this purpose, including but not limited to deducting the amount of the preference from bids or quotations submitted by responsible local vendors and then comparing them to bids or quotations submitted by non-local responsible vendors. The purchasing agent's final decision of whether and how to give a local preference in the context of a particular purchase shall be made prior to any solicitation of quotations or bids."

This information is hereby incorporated into the Vehicle Bid Form.



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Jeff Walters, Director of Public Works / Director of Road Operations and Fleet Services